

1. Visit <https://payments.unipv.it>

WARNING!! AVOID USING THE BROWSER BACK BUTTON WHEN FOLLOWING THIS PROCEDURE

2. Complete the form fields with the required data.
If you have an Italian fiscal code (or tax code), put it in the “Personal ID/P.iva” field.
If not, please click on “Anonymous”.

CLA | Università di Pavia | Centri | CLA | Università di Pavia | Centri | How to enrol - online summer | Portale Pagamenti - Voluntary | Movie time | CLA | Università di Pavia | Centri

unipv.pagoatenei.cineca.it/frontoffice/modellopagamento?id=1862&lang=en

UNIVERSITÀ DI PAVIA

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Centro Linguistico di Ateneo - Iscrizione ai Corsi di Lingua Italiana

Fill in the fields below and click on:

PRINT PAYMENT SLIP: if you wish to pay at your bank, via online banking, at ATM desks, through SisalPay, Lottomatica or Poste Italiane;
START ONLINE PAYMENT: if you wish to pay online by credit card or other electronic payment methods.
Buttons become enabled after filling in all the compulsory data.

Business name/Name Surname* Italian Personal ID / VAT Number* ☐ Anonymous

Email

Payment Reason* University Linguistic Centre (CLA) - Italian Language Course Reason*

Amount* € I have read and agree: ☐ [Privacy statement](#)

Print Payment slip Start online payment

3. Write the student's name and the course level in the “Reason” field (for example: Mark Smith – A2 Level)

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Centro Linguistico di Ateneo - Iscrizione ai Corsi di Lingua Italiana

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Business name/Name Surname* Italian Personal ID / VAT Number* ☐ Anonymous

Email

Payment Reason* University Linguistic Centre (CLA) - Italian Language Course Reason*

Amount* € I have read and agree: ☐ [Privacy statement](#)

Print Payment slip Start online payment

4. Choose the fee and click on the “Privacy statement” box

The screenshot shows a web browser window with the URL <https://unipv.pagoatenei.cineca.it/frontoffice/modellopagamento?id=85&lang=en>. The page is titled "Centro Linguistico di Ateneo - Iscrizione ai Corsi di Lingua Italiana". It contains a form with the following fields: "Business name/Name Surname*" (Mark Smith), "Email" (mark.smith@gmail.com), "Payment Reason*" (University Linguistic Centre (CLA) - Italian Language Course), and "Reason*" (Mark Smith - A2 Level). The "Amount*" dropdown menu is open, showing options 195,00 and 320,00. A blue arrow points to the 195,00 option. Below the form, there is a checkbox labeled "I have read and agree:" with a link to the "Privacy statement". A blue arrow points to this checkbox. At the bottom of the form, there are two buttons: "Print Payment slip" and "Start online payment".

5. Click on “Start online payment” (**WARNING!! DO NOT PRINT THE PAYMENT SLIP NOW, YOU WILL BE ASKED TO DO SO AT THE END OF THE PROCEDURE**)

The screenshot shows the same web browser window as before, but with the "Amount*" dropdown menu closed. The "Reason*" field now shows "Mark Smith - Summer course". The "I have read and agree:" checkbox is now checked, and the "Privacy statement" link is highlighted. A blue arrow points to the "Start online payment" button. The "Print Payment slip" button is crossed out with a red X. The page footer shows the university name, address, and contact information.

6. Enter your email address and click on “Continua”:

The screenshot shows a web browser window with the URL `checkout.pagoPA.it/inserisci-email`. The page title is "Inserisci la tua email". Below the title, it says "Riceverai l'esito del pagamento a questo indirizzo". There are two input fields for email, both containing "mark.smith@gmail.com". Below the fields are two buttons: "Indietro" and "Continua". At the bottom, there is a small text block about terms and conditions and a CAPTCHA notice. The browser's address bar shows several tabs, including "CLA | Università di Pavia | Centri", "How to enrol - online summer", and "Inserisci la tua email - pagoPA". The Windows taskbar at the bottom shows the date as 18/05/2026 and the time as 10:58.

CLA | Università di Pavia | Centri x CLA | Università di Pavia | Centri x How to enrol - online summer x Inserisci la tua email - pagoPA x Movie time | CLA | Università di x +

checkout.pagoPA.it/inserisci-email

PagoPA S.p.A. Accedi

150,00 €

Inserisci la tua email

Riceverai l'esito del pagamento a questo indirizzo

Indirizzo email *

mark.smith@gmail.com

Ripeti di nuovo *

mark.smith@gmail.com

Indietro Continua

Proseguendo accetti i [Termini e condizioni d'uso](#) del servizio e confermi di aver letto l'[Informativa Privacy](#).
Form protetto tramite reCAPTCHA e Google ([Privacy Policy](#) e [Termini di servizio](#)).

[Accessibilità](#) · [Aiuto](#) · [Privacy](#) · [Condizioni](#) · [Stato della piattaforma](#) · Italiano

7. Choose “Carta di debito o credito” or another payment method.

(WARNING!! DO NOT PAY BY BANK ACCOUNTS)

The screenshot shows a web browser window with the URL `checkout.pagoPA.it/scegli-metodo`. The page title is "Come vuoi pagare?". Below the title, it says "Per saperne di più sui metodi e i costi applicati dai gestori aderenti, visita la pagina [Trasparenza Costi](#)". There is a search bar with the placeholder "Cerca un metodo" and a "Filtro" button. Below the search bar is a list of payment methods: "Carta di debito o credito", "Apple Pay", "BANCAPOSTAL Pay", "Conto", "Conto", "Conto", and "Conto". A large red 'X' is drawn over the list, indicating that bank accounts should not be used. The browser's address bar shows several tabs, including "CLA | Università di Pavia | Centri", "How to enrol - online summer", and "Come vuoi pagare? - pagoPA". The Windows taskbar at the bottom shows the date as 18/05/2026 and the time as 10:39.

CLA | Università di Pavia | Centri x CLA | Università di Pavia | Centri x How to enrol - online summer x Come vuoi pagare? - pagoPA x Movie time | CLA | Università di x +

checkout.pagoPA.it/scegli-metodo

Come vuoi pagare?

Per saperne di più sui metodi e i costi applicati dai gestori aderenti, visita la pagina [Trasparenza Costi](#).

Cerca un metodo

Filtro

- Carta di debito o credito
- Apple Pay
- BANCAPOSTAL Pay
- Conto
- Conto
- Conto
- Conto

8. Proceed with the payment and confirm it by clicking on “Continua”.

The screenshot shows a web browser window with the URL checkout.pagopa.it/inserisci-carta. The page title is "Inserisci i dati della carta". Below the title is a link "Dove trovo il CVV?". The form contains the following fields:

- Numero carta:** A text input field containing "0000 0000 0000 0000".
- Scadenza:** A text input field containing "MM/AA".
- CVV:** A text input field containing "123".
- Intestata a:** A text input field containing "Nome riportato sulla carta".

At the bottom of the form are two buttons: "Indietro" (highlighted with a blue border) and "Continua" (highlighted in grey).

At the bottom of the browser window, the Windows taskbar is visible, showing the search bar with "Cerca", several application icons, and the system tray with the date "18/05/2026" and time "10:40".

9. Print the payment receipt. You will be asked to attach it to the online enrolment form (see <https://cla.unipv.it> under the sections “Italian courses at the Language Centre” and “How to enrol” for details about enrolment).